



NEW CONSULTATION APPOINTMENT INFORMATION

Tracy L. Neuendorf, D.O., FAOCA
Medical Director
Board Certified Pain Management
Board Certified Anesthesiology
OUHCOM Clinical Professor,
Anesthesia & Pain Management

Steven Humansky, PA-C
Certified Physician Assistant

Jason Sindedecker, NP-C
Certified Nurse Practitioner

Briana Sanford NP-C
Certified Nurse Practitioner

Rachel Carbon, FNP-BC
Certified Nurse Practitioner

Kelley Younkins, CNP-
Certified Nurse Practitioner

Date _____

Dear _____:

Your physician, Dr. _____ has requested for you to be seen by one of our pain management specialists. We appreciate the opportunity to work with you and your physician to help manage your chronic pain. Enclosed is a brochure to familiarize yourself with our practice and the many treatments offered.

To better serve you and to help your visit with the specialists be as efficient as possible, we ask for the following information before your appointment:

- Packet of Information: Please complete all enclosed forms before your appointment.

Please bring the following information to your appointment.

- Photo ID: Without a photo I.D. your appointment will need to be rescheduled.
Insurance Card: Any co-pay if applicable will be due at the time of visit. If you do not have insurance, please call our Billing Department: 330.629.2888, ext. 140
List of current medications or current prescription bottles: Please include over-the-counter medications and vitamins.

Please be advised that a prescription for pain medication is not guaranteed at the initial consultation

Failure to provide any of the above information may result in the rescheduling of your appointment**

Your Appointment is Scheduled:

Date: _____ Time: _____ am/pm

Office Location: OHIO: Boardman
1011 Boardman Canfield Rd, Youngstown, OH 44512

Office Location: OHIO: Howland
8740 E. Market Street, Suite 2, Warren, OH 44484

We look forward to seeing you for your appointment. If for any reason, you need to reschedule, please give a minimum 48-hour notice, and call our Main Office at 330.629.2888 or toll-free: 1.888.784.4312.

Sincerely,
Doctors Pain Clinic

OHIO
Boardman/Main Office
1011 Boardman-Canfield Road
Youngstown, Ohio 44512
330.629.2888
1.888.784.4312 (toll-free)

Howland
8740 East Market St. Suite 2
Warren, Ohio 44484
330.647.6404

INITIAL PAIN ASSESSMENT FORM

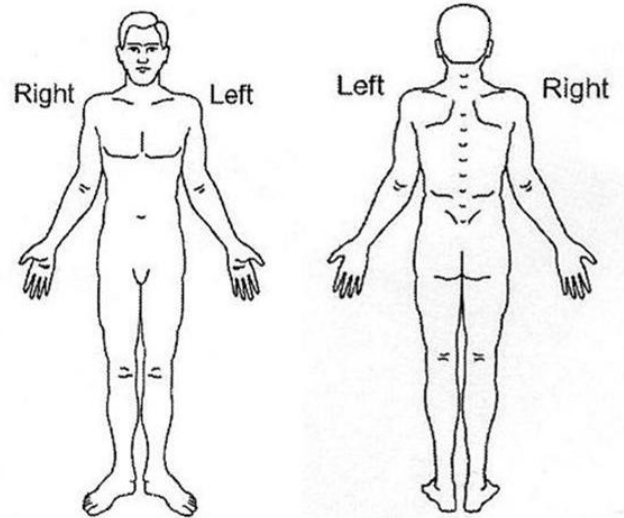
Patient Name: _____ Today's Date: _____

Referring Physician: _____

Have you ever been seen in ANY Pain Clinic before? ___ YES ___ NO If YES, WHERE _____

CHIEF COMPLAINT OF PAIN: MARK on picture below where pain is (including where it radiates to):

On the pictures mark #1 on the area of your body where you have the most pain. Mark #2 on the area you have secondary pain. Do not write on back. PLEASE DO NOT CIRCLE MORE THAN 2 AREAS.



How long have you had this pain: _____

What caused this pain to begin (be specific): _____

Is your pain continuous? _____ or intermittent? _____

Circle below the words that best describe your pain:

Aching Throbbing Sharp Shooting Stabbing Tender Burning Dull

Please rate the pain using the scale below at its WORST:

No pain 1 2 3 4 5 6 7 8 9 10 Severe pain

Rate the pain using the scale below at its BEST:

No pain 1 2 3 4 5 6 7 8 9 10 Severe pain

| | |
|---|---|
| Pain scale: 0 – 1 no pain barely noticeable | 2 – 3 has to stop to think about pain |
| 4 – 5 interferes with activities and rest | 6 - 7 distracting grinds teeth tot carry out activities |
| 8 – 9 severe enough to stop your activity | 10 worst pain imaginable |

What other symptoms are associated with your pain: Circle one:

Numbness Tingling Weakness Headaches

Other: _____

INITIAL PAIN ASSESSMENT FORM (page 2)



What makes your pain better? _____

Worse? _____

How does the pain impact your Sleep? _____

How does the pain impact your Mood? _____

What other Treatments and/ or Medications have you received and were they effective? (these are important for Prior Authorizations of Any Medications- use Back if needed)

What tests or studies have been done regarding this pain? (MRI, X-ray, CT Scan, EMG, etc). What medications are you currently on for pain? What % of pain relief do you get from your current medications?

Tests: _____

Medications: _____

List any other healthcare providers you have seen for this pain _____

Tell us what your expectations/ goals are from the Doctors Pain Clinic: (Goals are things like walking more, sleeping better, going back to work, doing housework)

Domestic Situation:

With whom do you live? _____

Are there any Substance Abuse or Domestic Violence issues in the household? ____ YES ____ NO

If YES, explain _____

Are you able to care for yourself? _____ Do you have a care giver? _____

Please fill in:

Height: _____ Weight: _____

Patient Signature: _____ Date: _____

HEALTH QUESTIONNAIRE

| | | |
|----------------------|-------------|----------------------|
| PATIENT NAME: | DOB: | TODAY'S DATE: |
|----------------------|-------------|----------------------|

BLOOD THINNERS: Please list all blood thinner medications and the Dr. that prescribed them. (Include Aspirin here):

MEDICATIONS: List all Medications you are currently taking (include over the counter medications) If you need more space use back of this form

| |
|--|
| |
| |
| |
| |
| |
| |
| |
| |

MEDICAL HISTORY: Do you have or had any of the following? (Please **CHECK** the box of all that pertain to your history.)

| | | | |
|---|--|--|--|
| <input type="checkbox"/> AIDS/HIV | <input type="checkbox"/> COPD | <input type="checkbox"/> Herpes/Shingles | <input type="checkbox"/> Myocardial Infarction |
| <input type="checkbox"/> Alcoholism | <input type="checkbox"/> Diabetes | <input type="checkbox"/> High Blood Pressure | <input type="checkbox"/> Osteoporosis |
| <input type="checkbox"/> Anemia | <input type="checkbox"/> Diverticulitis | <input type="checkbox"/> ___ Kidney disease ___ Kidney stones | <input type="checkbox"/> Pacemaker |
| <input type="checkbox"/> Asthma | <input type="checkbox"/> Fibromyalgia | <input type="checkbox"/> Liver disease | <input type="checkbox"/> Pneumonia/Pleurisy |
| <input type="checkbox"/> ___ Arthritis ___ Rheumatoid | <input type="checkbox"/> Gastric ulcers | <input type="checkbox"/> Lupus | <input type="checkbox"/> Psoriasis |
| <input type="checkbox"/> Bronchitis | <input type="checkbox"/> Glaucoma | <input type="checkbox"/> Mental Illness: ___ Anxiety ___ Bipolar ___ Depression ___ PTSD ___ Schizophrenia | <input type="checkbox"/> Seizures |
| <input type="checkbox"/> Cancer- Type: _____ | <input type="checkbox"/> Heart disease Type: | <input type="checkbox"/> Migraine | <input type="checkbox"/> STD- Type: _____ |
| <input type="checkbox"/> Chronic Pain | <input type="checkbox"/> Heart murmur | <input type="checkbox"/> MRSA | <input type="checkbox"/> Stroke |
| <input type="checkbox"/> Colitis | <input type="checkbox"/> Hepatitis | <input type="checkbox"/> Multiple Sclerosis (MS) | <input type="checkbox"/> Thyroid disease |
| | | | <input type="checkbox"/> Tuberculosis |

ALLERGIES: List all allergies to medications. Write **"NONE"** if no known allergies.

| |
|--|
| |
| |
| |

SURGERIES/ HOSPITALIZATIONS: List all and include date if known. Use the back of this form if more space is needed.

| |
|--|
| |
| |
| |

FAMILY HISTORY: If any "blood" relative(s) have suffered any of the following, **CIRCLE** the family member(s) with the corresponding medical condition.

| MEDICAL CONDITION: | Mother | Father | Sister/Brother | Grandparents | Aunt/Uncles | Children |
|--------------------------------------|--------|--------|----------------|--------------|-------------|----------|
| Alcoholism | | | | | | |
| Arthritis | | | | | | |
| Asthma | | | | | | |
| Cancer | | | | | | |
| Diabetes | | | | | | |
| Heart Disease | | | | | | |
| Hepatitis | | | | | | |
| Hypertension | | | | | | |
| Mental Illness | | | | | | |
| Osteoarthritis | | | | | | |
| Stroke | | | | | | |
| Thyroid | | | | | | |
| DECEASED: (Please CHECK ✓) | | | | | | |

| | | |
|-----------------------------|----------------|-------------------|
| SOCIAL HISTORY: | | |
| SMOKE | ___ yes ___ no | |
| FORMER SMOKER | ___ yes ___ no | Quit date: |
| URINARY INCONTINENCE | ___ yes ___ no | |
| STREET DRUG USE | ___ yes ___ no | Type: |
| CBD OIL | ___ yes ___ no | |
| MEDICAL MARIJUANA | ___ yes ___ no | |
| ALCOHOL USE | ___ yes ___ no | ___ oz. per day |
| COFFEE/CAFFEINE | ___ yes ___ no | ___ cups per day |
| SLEEPING AT NIGHT | ___ yes ___ no | |
| PHYSICAL THERAPY | ___ yes ___ no | Facility: |
| EXERCISE: | ___ yes ___ no | ___ X per week |

| | | |
|---|-------------------------|------------------------------|
| SYMPTOMS: Please CIRCLE all current. Leave unmarked if no problem(s). | | |
| EYE EAR NOSE THROAT | GASTROINTESTINAL | CARDIOVASCULAR |
| Decreased hearing | Loss of appetite | Chest pain/Angina |
| Ringing in Ears | Difficulty swallowing | Swollen ankles |
| Frequent Ear infections | Heartburn | Irregular pulse |
| Dizzy spells | Ulcer | Leg pain when walking |
| Eye Pain | Persistent nausea | Palpitation |
| Nose Bleeds (recurrent) | Abdominal pain | Varicose veins/phlebitis |
| Sinus Trouble | Jaundice/Hepatitis | High blood pressure |
| Sore Throats (frequent) | Diarrhea | |
| Prolonged hoarseness | Constipation | DERMATOLOGY/ENDOCRINE |
| Failing vision | Diverticulosis/Colitis | Rashes |
| Fainting | Blood or tarry stool | Hives |
| | Hemorrhoids | Psoriasis/Eczema |
| RESPIRATORY | Hernia | Tattoos/body piercing |
| Allergies | Blood transfusion | Thyroid |
| Hay Fever | | Diabetes |
| Pneumonia/Pleurisy | NEUROLOGICAL | |
| Bronchitis/chronic cough | Tremors/Hand shaking | PSYCHOLOGICAL |
| Asthma | Numbness/Tingling | Sleeping/concentration |
| Shortness of breath | Headaches (frequent) | Nervousness/Anxiety |
| | Weakness | Depression |
| URINARY/GYNECOLOGICAL | Seizures | Suicidal |
| Urinate more than 2x per night | | Memory loss |
| Urgency/leaking | MUSCULOSKELETAL | Feeling of worthlessness |
| Decreased stream | Back pain (recurrent) | Phobia |
| Frequent urinary infections | Bone fracture | |
| Blood in Urine | Joint injury | INFECTIOUS DISEASE |
| | Joint pain | AIDS/HIV |
| FEMALE ONLY | Arthritis | Herpes |
| Current birth control | Osteoporosis | Tuberculosis |
| Dale of last menses | Leg pain when walking | STD |
| Menopause | | Hepatitis A, B, C |
| Hysterectomy | | |

DOCTORS PAIN CLINIC

Quality of Life/Functional Study

(Evaluate once a year)

Patient name _____ Date _____

In the past month have you done any of the following?

(Please check)

| | Yes | No |
|---|--------------|--------------|
| Worked? | | |
| Participated in volunteer activities? | | |
| Participated in a hobby? | | |
| Spent time feeding or caring for a pet? | | |
| Performed childcare/family care/eldercare activities? | | |
| Talked with family or friends? | | |
| Took a walk or exercised? | | |
| Spent time on line on the computer? | | |
| Wrote a letter or email? | | |
| Took time for yourself? | | |
| Visited with friends and or relatives? | | |
| Attended church or social function? | | |
| Shopped? | | |
| Performed other outside activities? | | |
| Read (newspaper, book magazine, bible, internet)? | | |
| Played cards/board games/video games? | | |
| Worked crossword puzzles/jigsaw puzzles/sudoku etc.? | | |
| Made something? | | |
| Worked outdoors in a garden/yard/care for plants? | | |
| Watched a movie? | | |
| Prepared meals? | | |
| Baked? | | |
| Cleaned house/laundry? | | |
| Completed household repairs? | | |
| Listen to music? | | |
| For staff use. Total YES answers = | Total | Total |

Legend: 0-5 poor 6-10 fair 11-15 good 16-20 very good 21-25 excellent

Patient signature _____

Staff signature _____

ZUNG SELF-RATING SCALE

Depression and chronic pain often times go hand in hand.

This survey is a tool designed to help us with your individualized treatment plan.

Name _____

Date _____

Age _____ Sex _____

Marital Status _____

Occupation _____

Education _____

Reply to questions using one of the four replies below (A-D)

A – Little or none of the time

B – Some of the time

C – A large part of the time

D – Most or all of the time

| | A Little or none of the time | B Some of the time | C A large part of the time | D Most of the time | |
|---|------------------------------------|--------------------------|----------------------------------|--------------------------|--|
| 1. I feel downhearted and blue | 1 | 2 | 3 | 4 | |
| 2. Morning is when I feel the best | 4 | 3 | 2 | 1 | |
| 3. I have crying spells or feel like it | 1 | 2 | 3 | 4 | |
| 4. I have trouble sleeping at night | 1 | 2 | 3 | 4 | |
| 5. I eat as much as I used to | 4 | 3 | 2 | 1 | |
| 6. I still enjoy sex | 4 | 3 | 2 | 1 | |
| 7. I notice that I am losing weight | 1 | 2 | 3 | 4 | |
| 8. I have trouble with constipation | 1 | 2 | 3 | 4 | |
| 9. My heart beats faster than usual | 1 | 2 | 3 | 4 | |
| 10. I get tired for no reason | 1 | 2 | 3 | 4 | |
| 11. My mind is as clear as it used to be | 4 | 3 | 2 | 1 | |
| 12. I find it easy to do the things I used to do | 4 | 3 | 2 | 1 | |
| 13. I am restless and can't keep still | 1 | 2 | 3 | 4 | |
| 14. I feel hopeful about the future | 4 | 3 | 2 | 1 | |
| 15. I am more irritable than usual | 1 | 2 | 3 | 4 | |
| 16. I find it easy to make decisions | 4 | 3 | 2 | 1 | |
| 17. I feel that I am useful and needed | 4 | 3 | 2 | 1 | |
| 18. My life is pretty full | 4 | 3 | 2 | 1 | |
| 19. I feel that others would be better off if I were dead | 1 | 2 | 3 | 4 | |
| 20. I still enjoy the things that I used to | 4 | 3 | 2 | 1 | |
| TOTAL RAW SCORE | | | | | |

Some questions ask the information positively but in all cases the symptom severity is scored from 1-4.

The total score is often converted to a 100 point scale (SDS Index)

SDS Index = (score / 80 total points) x 100 or SDS Index = score x 1.25

Total SDS raw score _____

SDS Index (score x 1.25) _____

0 – 20 No Depression

No interventions required

21 – 40 Mild Depression

No Intervention required/Reevaluate as needed

41 – 60 Moderate Depression

Offer psych support/ Reevaluate q 6 months

61 – 80 Severe Depression

Strongly recommended psych support/ Reevaluate 3 months

Are you being treated for depression now or have you been treated in the past? ___yes ___no

If you are being seen, by whom? _____

Please complete this survey and bring it with you to your scheduled appointment. Thank you.



INSTRUCTIONS: *If this is a Workers Compensation Injury, complete the entire form. If this is not a work-related injury, simply sign and date the last section of the form.*

Patient Information:

Name: _____ SSN: ____/____/____

Address: _____ Telephone: _____

Employer Information:

Name of Company: _____ Contact Person: _____

Address: _____ Telephone: _____

Accident Information:

Date of Injury: ____/____/____ Location: _____

Nature of injury/illness: _____

Managed Care Organization Handling Claim:

MCO Name: _____ Telephone: _____

Address: _____ Case Manager: _____

Workers Compensation Claim Information:

Claim number: _____

Attorney Information:

Name: _____ Telephone: _____

Address: _____

Patient Signature: _____ Date: _____

IF INJURY IS NOT RELATED to a workplace injury please sign and date below.

Please be advised that by signing below you will be responsible for payment of denied claims if this is indeed a work-related injury and you fail to inform our office.

Patient Signature: _____ Date: _____



PATIENT DEMOGRAPHIC FORM

| | | | | |
|--|--|--|---|-----------------------------|
| LAST NAME: | | FIRST NAME: | | M.I. |
| D.O.B: | GENDER: <input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Transgender | | MARITAL STATUS: <input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Divorced <input type="checkbox"/> Widowed | |
| SOCIAL SECURITY NO. | | PREFERRED LANGUAGE: <input type="checkbox"/> English <input type="checkbox"/> Other <input type="checkbox"/> Indian <input type="checkbox"/> Spanish <input type="checkbox"/> Russian | | |
| RACE: <input type="checkbox"/> American Indian or Alaska Native <input type="checkbox"/> Asian <input type="checkbox"/> Native Hawaiian/Other Pacific <input type="checkbox"/> Black or African American <input type="checkbox"/> White <input type="checkbox"/> Hispanic <input type="checkbox"/> Other Race | | ETHNICITY: <input type="checkbox"/> Hispanic or Latin <input type="checkbox"/> Not Hispanic or Latin <input type="checkbox"/> Refuse to Report | | |
| HOME ADDRESS: | | CITY | STATE | ZIP |
| HOME PHONE: | CELL: | | EMAIL: | |
| EMPLOYER: | | WORK PHONE: | | |
| ALLERGIES (Medical Alert): | | | | |
| PRIMARY CARE PHYSICIAN: | | PHONE: | REFERRING PHYSICIAN: | |
| PHARMACY NAME: | | ADDRESS: | | |
| CITY: | STATE: | ZIP: | | |
| IN CASE OF EMERGENCY CONTACT | | | | |
| FIRST NAME: | LAST NAME: | RELATION: | PHONE: | |
| INSURANCE INFORMATION: PRIMARY | | | | |
| Insured Name: | | Relationship to Patient: | | DOB: |
| Insurance Company: | | | | |
| Insurance Company Address: | | | | |
| City: | State: | ZIP: | Phone: | |
| Policy No: | Group No: | | Employer: | |
| INSURANCE INFORMATION: SECONDARY | | | | |
| Insured Name: | | Relationship to Patient: | | DOB: |
| Insurance Company: | | | | |
| Insurance Company Address: | | | | |
| City: | State: | ZIP: | Phone: | |
| Policy No: | Group No: | | Employer: | |
| I give permission to leave phone message(s): | | <input type="checkbox"/> YES | | <input type="checkbox"/> NO |



PATIENT CONSENT FOR USE AND DISCLOSURE OF PROTECTED HEALTH INFORMATION

With my consent the practice may use and disclose protected health information (PHI) about me to carry out treatment, payment and healthcare operations (TPO). Please refer to the NOTICE OF PRIVACY PRACTICES for a more complete description of such uses and disclosures.

I have the right to review the Notice of Privacy Practices prior to signing the consent. (The practice reserves the right to revise its Notice of Privacy Practices at anytime.)

With my consent the practice may call my home or other designated location and leave a message on voice mail or in person in reference to any items that assist the practice in carrying out TPO, such as appointment reminders, insurance items and any call pertaining to my clinical care, including laboratory results among others.

With my consent the practice may release information to (spouse, family member, other)

_____. *Please print name and relationship.*

With my consent the practice may mail to my home or to other designated location any items that assist the practice in carrying out TPO, such as appointment reminder cards and patient statements as long as they are marked Personal and Confidential.

I have the right to request that the practice limit and or restrict how it uses or discloses my PHI to carry out TPO. However, I have been informed the practice is not required to agree to my requested restrictions, but if it does, it is bound by this agreement.

***** A request for limitations and restrictions of PHI form must be submitted. *****

By signing this form, I am consenting to the practice use and disclosure of my PHI to carry our TPO. I am also acknowledging that no recording devices will be used on the premises in order to protect any PHI throughout the Doctors Pain Clinic.

I may revoke my consent in writing except to the extent that the practice has already made disclosures in reliance upon my prior consent. If I do not sign this consent, the practice may decline to provide treatment to me.

I acknowledge that I have received the NOTICE OF PRIVACY PRACTICES.

Signature of Patient or Legal Guardian (relationship)

Date _____

Print Name of Patient or Legal Guardian (relationship)



PATIENT RESPONSIBILITY FORM

PAYMENT POLICY

It is our policy to collect the appropriate payment due from the patient at the time service is rendered. This includes co-payment or “co-pay,” deductible and/or co-insurance according to your health insurance benefit plan. These amounts will be collected when you check in for your appointment.

All patients with no medical insurance or “self-pay patients” must pay for services before being seen.

*****IF PAYMENT IS NOT MADE AT THE TIME OF SERVICE, YOU MAY NOT BE SCHEDULED ANOTHER APPOINTMENT UNTIL PAYMENT IS RECEIVED*****

Patient medical billing process

The billing staff, as a courtesy to you, will submit a medical bill to your primary health insurance for processing. **It is important to give your updated information to the front office staff.** Your complete and current information is needed to submit an accurate claim form to your health insurance company. The remaining amount on the claim will be sent to your secondary health insurance company, if provided, after payment is received from the primary health insurance company.

You are responsible for any outstanding balance, such as non-covered charges as outlined in your health insurance policy. The billing staff will mail you a statement that contains the remaining cost of your service and/or procedure received during your visit after any/all insurances are billed and payments are processed.

Payment is due within 20 days of the date on the statement. We accept cash, check, Mastercard, Visa and Discover. If you prefer, you may pay your bill by credit card on-line 24 hours a day at doctorspainclinic.com.

For questions about your bill, please call billing at 330-629-2888 ext 206 Monday through Friday between the hours of 7:00am-3:00pm.

I acknowledge receipt of this notice and I am aware that if my copay, deductible, co-insurance amount or self-pay charge is not paid at the time of service I may not receive a follow up visit until my payment is received.

Signature

Date

Print Name